

## **MINUTES OF JANUARY 18, 2017 BOARD OF HEALTH MEETING**

- Call to Order:** The January 18, 2017 Reorganization and Regular Meeting of the Board of Health was called to order at 6:30 PM by Board Chairman Mr. Nicastro. The Pledge of Allegiance to the Flag was recited.
- Open Public Meetings Act Announcement:** Claudia Tomasello, Board Secretary: "According to the Open Public Meetings Act, adequate notice of this meeting has been given to the Daily Record. Notice has been posted in the Municipal Building, 204 Flanders-Drakestown Road, Mount Olive Township, New Jersey and notices were sent to those requesting the same."
- Roll Call:** Present: Mr. Nicastro, Mrs. Cooper, Mr. Kana, Dr. Wallack, Dr. Ross, Dr. Miccio (at 6:40)
- Absent: Dr. Abrams
- Also Present: Trevor Weigle, Health Officer/Director; Peter King, Board Attorney and Michele Doucette, Deputy Registrar
- Minutes:** The minutes of the December 18, 2016 Board of Health meeting was approved on a motion by Mr. Kana and second by Dr. Wallack. Dr. Ross and Mrs. Cooper abstained; all other members were in favor.
- Correspondence:**
1. Letter to Pastor Allen from Health Officer re: Thank you for gift cards
  2. Memo to Business Administrator from Health Officer re: November Major Health Department Activities
  3. Letter to DCA from Health Officer re: Mt. Arlington PH Services Agreement
  4. Letter to DOH OLPH re: Mt. Arlington PH Services Agreement
  5. Letter to DOH OLPH re: Netcong PH Services Agreement
- Written Reports: (Health Officer, Animal Control, Registrar, and Nurse)** Written reports covering activities of December 2016 were approved on a motion by Dr. Ross and second by Dr. Wallack. All members were in favor.
- Upon questioning the following acronyms were defined as:  
PHF means Potentially Hazardous Foods  
PIC means Person In Charge  
NOV means Notice of Violation
- The Board questioned why some facilities have what appears to be excessive repeat violations and what can be done about it. The Health Officer suggested additional training for such establishments and/or amendments to

the ordinance in order to put additional consequences and/or requirements in place. The Board expressed their interest in making such changes.

**New Business:** Dr. Abrams was appointed as Vice Chairman for 2017 on a motion by Mrs. Cooper and second by Dr. Wallack. All present were in favor. No other nominations were made for Vice Chairman.

**Ordinance on First Reading:** None

**Ordinance on Second Reading:** None

**Resolutions:** The following resolutions were passed on consent on a motion by Dr. Wallack and second by Dr. Ross. All members present were in favor.

1. Resolution No. 2017-01 Appointing Michele Doucette as Board Secretary and Registrar of Vital Statistics.
2. Resolution No. 2017-02 Reappointing Trevor Weigle as Health Officer
3. Resolution No. 2017-03 Appointing Jennifer Murphy as Deputy Registrar
4. Resolution No. 2017-04 Appointing Claudia Tomasello as Alternate Deputy Registrar
5. Resolution No. 2017-05 Approving a Professional Services Agreement with Samantha Bunsu for Health Education Services
6. Resolution No. 2017-06 Approving a Professional Services Agreement with King & Petracca for Board Attorney Services

**Unfinished Business:** None

**Legal Business:** None

**Public Portion:** None

**Board Comments:** None

**Adjournment:** The meeting was adjourned at 6:42 PM on a motion by Dr. Ross and second by Dr. Wallack. All members present were in favor.

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Joe Nicastro, Board Chairman

I, Michele Doucette, Mount Olive Township Board of Health Secretary, do hereby certify that the foregoing Minutes are a true and correct copy of the Minutes approved at a legally convened meeting of the Mount Olive Township Board of Health duly held on February 15, 2017.

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Michele Doucette,  
Board of Health Secretary