

# TOWNSHIP OF MOUNT OLIVE

## DEPARTMENT OF HEALTH



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**Public Health**  
Prevent. Promote. Protect.

### MINUTES OF THE JUNE 20, 2018 BOARD OF HEALTH MEETING

**Call to Order:** The June 20, 2018 Regular Meeting of the Board of Health was called to order at 6:30 PM by acting Chairperson Dr. Steve Abrams. The Pledge of Allegiance to the Flag was recited.

**Open Public Meetings Act Announcement:** Michele Doucette: "According to the Open Public Meetings Act, adequate notice of this meeting has been given to the Daily Record. Notice has been posted in the Municipal Building, 204 Flanders-Drakestown Road, Mount Olive Township, New Jersey and notices were sent to those requesting the same."

**Roll Call:** Present: Dr. Abrams, Anita Cooper, Mark Kana, Dr. Wallack, and Dr. Ross. Dr. Miccio at 6:39 pm

Absent: Colleen Labow and Mark Kana

Dr. Abrams also recognized Board of Health Secretary, Michele Doucette; Health Officer, Trevor Weigle; Attorney, Matthew Petracca and Deputy Director Derrick Webb.

**Minutes:** The minutes of the May 16, 2018 meeting were approved on a motion by Dr. Ross and second by Anita Cooper; all members present were in favor.

**Correspondence:** The following correspondence was acknowledged:

1. Email from H.O. to BOH Members; re: Weekly Respiratory Virus Surveillance Report (emailed to BOH on 5/02)
2. Email from H.O. to BOH Members; re: Information on increased illness due to mosquitoes, ticks, and flea bites (emailed to BOH on 5/08)
3. Letter from Resident to BOH Members; re: cost of License to Operate fee (Septic Management Program)
4. Memo from H.O. to Business Administrator; re: April 2018 Major Activities

5. Letter from Senator Sweeney to Colleen Labow; re: Acknowledgement of Board Resolution supporting limited child vaccination exemptions
6. Email from H.O. to BOH Members; re: Email from State regarding Food and Drug recalls (emailed to BOH on 5/10)
7. Email from H.O. to BOH Members; re: Update on residents on flight with traveler confirmed positive for measles
8. Email from H.O. to BOH Members; re: Forwarding of Lyme disease awareness email from State HD (emailed to BOH on 5/21)
9. Email from H.O. to BOH Members; re: Spotted fever group rickettsioses (emailed to BOH on 5/24)
10. Letter from Resident to H.O./A.C.O./Board Chair; re: rodent infestation

**Written Reports:**

The Board wanted to know if all the OPRA requests were for the health department. The Health Officer answered yes explaining the majority of the requests were for septic and well information.

The Board had a question on page 9 item #2 about Village Green pools having a Conditional Satisfactory. The Deputy Director answered it was because they didn't have the electrical completed. The Board asked a question on the same page item #9 about Center Court of Mt. Olive Pool having a Conditional Satisfactory. The Deputy Director explained that they had some structural issues with sharp edges on the side of the pool and a missing hand rail.

The Board referenced page 10 item #5 regarding Eagle Rock apartment's rodent infestation. The Deputy Director noted that it was resolved by setting traps. The Health Officer explained prior to the meeting it was discussed all the pending apartment complaints had been abated.

The Board requested an update to the rodent problem on Clover Hill Drive. The Deputy Director noted that there was a rodent infestation and that most of the rodents had died off. The property owner secured a pest control specialist to take care of the issue. The property owner has some structural issues pending. The Deputy Director noted that a rodent infestation needs food, shelter and water which all three were present at 43 Clover Hill Drive.

The Board questioned on page 13 the Nursing Division Activity and what was being audited. The Health Officer answered that immunization records are being checked to make sure all the children are up to date with their vaccinations.

The Public Health Activities reports for May 2018 were approved on a motion by Dr. Wallack and second by Dr. Ross; all present were in favor.

**New Business:**

None

**Ordinance on First Reading:** None

**Ordinance on Second Reading:** None

**Resolutions:** Resolution # 2018-10 Authorizing the appointment of a Registered Environmental Health Specialist

**TOWNSHIP OF MOUNT OLIVE  
BOARD OF HEALTH**

**RESOLUTION NO. BOH 2018-10**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
A REGISTERED ENVIRONMENTAL HEALTH SPECIALIST**

**WHEREAS**, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey; and

**WHEREAS**, a full-time funded vacancy currently exists for a Registered Environmental Health Specialist in the Health Department.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Health of the Township of Mount Olive, New Jersey, that the Health Officer/Director shall advertise and interview candidates for the position of Registered Environmental Health Specialist; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, by the Board of Health of the Township of Mount Olive, New Jersey, that upon determination of a candidate that meets the required credentials for the position, the Health Officer/Director may approve the filling of said vacancy at the salary range and grade set forth in the Mount Olive Township Public Employees Association collective bargaining agreement.

Resolution # 2018-11 Authorizing the appointment of a Chief Registered Environmental Health Specialist

**TOWNSHIP OF MOUNT OLIVE  
BOARD OF HEALTH**

**RESOLUTION NO. BOH 2018-11**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
A CHIEF REGISTERED ENVIRONMENTAL HEALTH SPECIALIST**

**WHEREAS**, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey; and

**WHEREAS**, after many years of dedicated service as Chief Registered Environmental Health Specialist, Muhammad Arif Akhtar, is retiring; and

**WHEREAS**, the Board of Health has determined that it is currently in the best interest of the Department and Township of Mount Olive to fill this fully funded position in order to maintain efficiency and productivity in the Department; and

**WHEREAS**, the Health Officer/Director has determined that Robert Stahlhut, who currently serves as a Senior Registered Environmental Health Specialist in the Department meets the required credentials, and accepted the position of Chief Registered Environmental Health Specialist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Health of the Township of Mount Olive, New Jersey, that Robert Stahlhut of 22 Rock Road, Long Valley, New Jersey, be and is hereby appointed full-time Chief Registered Environmental Health Specialist, effective July 1, 2018 at the salary set forth in Mount Olive Township Ordinance #26-2017.

Resolution #2018-12 Authorizing the award of a contract for professional services for child health screening services

**TOWNSHIP OF MOUNT OLIVE  
BOARD OF HEALTH**

**RESOLUTION BOH 2018-12**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
PROFESSIONAL SERVICES FOR CHILD HEALTH SCREENING SERVICES**

**WHEREAS**, the Township of Mount Olive Board of Health has a need to obtain services of a Pediatrician for its Child Health Conference program; and

**WHEREAS**, Mount Olive Township Board of Health provides public health shared services to the following municipalities: Borough of Netcong, Borough of Mount Arlington, Borough of Wharton, and the Town of Dover; and

**WHEREAS**, delivery of child health screening services is contained in the Public Health Shared Services Agreements with the communities Mount Olive Township Board of Health serves; and

**WHEREAS**, each local health agency is required to provide for comprehensive preventative health care of infants and preschool children; and

**WHEREAS**, the Township of Mount Olive Board of Health has determined that the value of the service will not exceed \$6,000; and

**WHEREAS**, the term of this Agreement shall be for one year from January 1, 2018 to December 31, 2018; and

**WHEREAS**, Dr. Susheela Thomas has agreed to provide child health screening services for an annual fee not to exceed \$6,000, based upon a rate of \$160.00 per hour; and

**WHEREAS**, funds for this purpose have been budgeted and certified by the Chief Financial Officer of the Township of Mount Olive.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Health of the Township of Mount Olive, New Jersey, that the Board of Health hereby appoints Susheela Thomas, M.D., of 14 Lakeside Trail, Kinnelon, NJ 07405, as Pediatrician for its Child Health Conference program for the period January 1, 2018 to December 31, 2018, for an annual fee not to exceed \$6,000; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Board of Health of the Township of Mount Olive, New Jersey, that the Board of Health hereby approves the execution of an agreement to meet the terms contained herein.

Resolutions 2018-10, 2018-11 and 2018-12 were approved on a motion by Dr. Abrams and second by Dr. Ross; all present were in favor.

**Unfinished Business:** The Board inquired about the Town's response to Robyn Broening letter regarding the \$15 charge to operate her septic system. The Deputy Director answered that she complained about the fee three years ago and it was explained to her why the fee is implemented. The Health Officer reminded

the board that it is their ordinance and it can be changed. The Deputy Director said the state is pushing to mandate the license to operate. He also pointed out that in some cases it has helped the homeowner with price gauging from the pumper or unnecessary pumping.

**Legal Business:** None

**Public Portion:** None

**Board Comments:** None

**Adjournment:** The meeting was adjourned at 6:53 PM on a motion by Dr. Abrams and second by Dr. Ross; all members present were in favor.

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Colleen Labow  
Chairperson

I, Michele Doucette, Mount Olive Township Board of Health Secretary, do hereby certify that the foregoing Minutes are a true and correct copy of the Minutes approved at a legally convened meeting of the Mount Olive Township Board of Health duly held on October 17, 2018.

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Michele Doucette  
Board of Health Secretary