



# TOWNSHIP OF MOUNT OLIVE

## DEPARTMENT OF HEALTH

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**Public Health**  
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### MINUTES OF THE OCTOBER 17, 2018 BOARD OF HEALTH MEETING

**Call to Order:** The October 17, 2018 Regular Meeting of the Board of Health was called to order at 6:54 PM by Colleen Labow. The Pledge of Allegiance to the Flag was recited.

**Open Public Meetings Act Announcement:** Michele Doucette: "According to the Open Public Meetings Act, adequate notice of this meeting has been given to the Daily Record. Notice has been posted in the Municipal Building, 204 Flanders-Drakestown Road, Mount Olive Township, New Jersey and notices were sent to those requesting the same."

**Roll Call:** Present: Colleen Labow, Anita Cooper, Dr. Miccio and Laura Hawkins

Absent: Dr. Wallack, Dr. Abrams and Mark Kana

Colleen Labow also recognized Board of Health Secretary, Michele Doucette; Health Officer, Mr. Trevor Weigle; Attorney, Peter King, and Deputy Director, Derrick Webb

**Minutes:** The minutes of the June 20, 2018 meeting were approved on a motion by Anita Cooper and second by Dr. Miccio; all members present were in favor.

**Correspondence:** The following correspondence was acknowledged:

1. Letter from Loel Muetter, M.A. Program Manager of Public Health and Food Protection; re: Youth Camps 2018 Inspection Activities
2. Memo from H.O. to Business Administrator; re: May 2018 Major Activities.
3. Email from CDC Health Alert Network; re: Update on CDC Recommendation for Managing and Reporting Shigella Infections with Possible Reduced Susceptibility to Ciprofloxacin
4. Notice of Closure from H.O.; re: Holiday Inn Spa
5. Termination of Closure Order from H.O.; re: Holiday Inn Spa

6. Memo from H.O. to Business Administrator; re: June 2018 Major Activities
7. Letter from H.O. to George Policastro of High Grade Beverage; re: Thank you for gifts donated to senior picnic
8. Email from Aquatic Analysts, Inc.; re: Budd Lake water sample results
9. Memo from H.O. to Business Administrator; re: July 2018 Major Activities
10. Memo from H.O. to Business Administrator; re: August 2018 Major Activities
11. Email from Montclair State University to H.O.; re: Thank you for allowing a student to intern during fall semester.

**Written Reports:**

The Public Health Activities reports for June, July, August and September 2018 were approved on a motion by Dr. Miccio and second by Anita Cooper; all present were in favor.

**New Business:**

New board member Laura Hawkins introduced herself and shared that she has been a Mt. Olive resident for about 5 years, and was born and raised in the area. She has been a social worker for over 20 years, working with older adults, families, behavioral health, and long-term care. Her current work is for Atlantic Health System as the Coordinator Community Health for the western region which includes Hackettstown and Newton Medical Centers.

Mr. Weigle shared an additional hand-out which was the minutes from the first Mount Olive Health Improvement Coalition meeting held in August. Approximately 30 stakeholders from the community were represented including Dr. Miccio, Colleen Labow and Laura Hawkins from the Board of Health. One of the purposes of the Health Coalition is to create a community health assessment for Mt Olive. Following that, the Health Coalition will begin work on a community health improvement plan based on what is learned from the assessment and what the group feels should be focused on. The hope is that the Coalition will be ready to vote on areas to focus initiatives on by February. The second Health Coalition meeting will be next week at which point the Coalition will be going over the results of the community voice survey and talking about the key informant interviews currently being conducting. Board members commented that the Coalition meeting was excellent and how well attended it was with everyone anxious to engage.

The board members were reminded by Mr. Weigle of the State regulations regarding BOH training. Each member may participate in on-going training courses as noted on page 16 of the "Practice Standards". The Public Health Accreditation Board requires any health department applying for national accreditation to be able to document adherence to over 200 required documents. Mr. Weigle recommended that annually all board members visit the NJ Local Boards of Health Association's website. And that if any board member engages in training that they please share any proof/certificate for our files. This includes any training or certifications that might be acquired at

work since they may be health related. The Health Educator can put a meeting together about a new program, a new regulation or a refresher meeting and hold it here.

A board member thanked the Health Officer for emailing the Influenza update. A Board member asked what the difference was between the two different flu shots being offered this year. The Health Officer noted that there is a higher dose version recommended for 65 and older which has a high concentration of three antigens. The other flu shot is recommended for any age and contains four antigens.

**Ordinance on First Reading:**

None

**Ordinance on Second Reading:**

None

**Resolutions:**

**2018-13**, Authorizing Interlocal shared Health Services between Mt Olive and Town of Dover

**TOWNSHIP OF MOUNT OLIVE BOARD OF HEALTH  
RESOLUTION NO.: BOH 2018-13**

**RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF MOUNT OLIVE AUTHORIZING AN INTERLOCAL SHARED HEALTH SERVICES AGREEMENT BETWEEN THE BOARD OF HEALTH OF MOUNT OLIVE AND THE BOARD OF HEALTH OF THE TOWN OF DOVER PURSUANT TO THE UNIFORMED SHARED SERVICES AND CONSOLIDATION ACT, N.J.S.A. 40A:65-1, ET SEQ., AND  
N.J.S.A. 26:3A2-1, ET SEQ.**

WHEREAS, the Board of Health of the Town of Dover has requested that the Health Department of the Township of Mount Olive furnish to the Board of Health for the Town of Dover, shared health services as set forth in N.J.S.A. 26:3A2-1, et seq. and N.J.S.A.40A:65-1, et seq.; and

WHEREAS, based on the discussions and agreement between the Township of Mount Olive Health Officer and the Town of Dover Administrator, the Board hereby authorizes an inter local health services agreement between the Board of Health of the Township of Mount Olive and the Board of Health of the Town of Dover for the purpose of establishing the aforementioned inter local agreement for shared health services; and

WHEREAS, said Agreement is for shared services to be provided for the calendar years 2019 and 2020, respectively.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health for the Township of Mount Olive, that a Uniform Shared Services Agreement

between the Board of Health of the Township of Mount Olive and the Board of Health of the Town of Dover is authorized and fully endorsed (by its members) for the Health Officer of Mount Olive Township to proceed with this Agreement.

BE IT FURTHER RESOLVED, that a copy of this Resolution and the Uniform Shared Services Agreement be forwarded to the Mount Olive Township Council for approval based on the Boards' recommendation that the Agreement be executed.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the legal newspaper of the Board of Health.

**2018-14**, Authorizing Interlocal shared Health Services between Mt Olive and Wharton

**TOWNSHIP OF MOUNT OLIVE BOARD OF HEALTH**

**RESOLUTION NO.: BOH 2018-14**

**RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF MOUNT OLIVE AUTHORIZING AN INTERLOCAL SHARED HEALTH SERVICES AGREEMENT BETWEEN THE BOARD OF HEALTH OF MOUNT OLIVE AND THE BOARD OF HEALTH OF THE BOROUGH OF WHARTON PURSUANT TO THE UNIFORMED SHARED SERVICES AND CONSOLIDATION ACT, N.J.S.A. 40A:65-1, ET SEQ., AND N.J.S.A. 26:3A2-1, ET SEQ.**

WHEREAS, the Board of Health of the Borough of Wharton has requested that the Health Department of the Township of Mount Olive furnish to the Board of Health for the Borough of Wharton, shared health services as set forth in N.J.S.A. 26:3A2-1, et seq. and N.J.S.A.40A:65-1, et seq.; and

WHEREAS, based on the discussions and agreement between the Township of Mount Olive Health Officer and the Borough of Wharton Administrator, the Board hereby authorizes an inter local health services agreement between the Board of Health of the Township of Mount Olive and the Board of Health of the Borough of Wharton for the purpose of establishing the aforementioned inter local agreement for shared health services; and

WHEREAS, said Agreement is for shared services to be provided for the calendar years 2019, 2020, and 2021, respectively.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health for the Township of Mount Olive, that a Uniform Shared Services Agreement between the Board of Health of the Township of Mount Olive and the Board of Health of the Borough of Wharton is authorized and fully endorsed (by its members) for the Health Officer of Mount Olive Township to proceed with this Agreement.

BE IT FURTHER RESOLVED, that a copy of this Resolution and the Uniform Shared Services Agreement be forwarded to the Mount Olive Township Council for approval based on the Boards' recommendation that the Agreement be executed.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the legal newspaper of the Board of Health.

The Resolutions were moved by Laura Hawkins, seconded by Anita Cooper; all members present were in favor.

**Unfinished Business:** None

**Legal Business:** None

**Public Portion:** None

**Board Comments:** The November meeting was cancelled due to it being scheduled the night before Thanksgiving; all members present were in favor.

**Adjournment:** The meeting was adjourned at 7:17 PM on a motion by Anita Cooper and second by Laura Hawkins; all members present were in favor.

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Colleen Labow  
Chairperson

I, Michele Doucette, Mount Olive Township Board of Health Secretary, do hereby certify that the foregoing Minutes are a true and correct copy of the Minutes approved at a legally convened meeting of the Mount Olive Township Board of Health duly held on December 19, 2018.

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Michele Doucette  
Board of Health Secretary