



MINUTES OF THE JANUARY 16, 2019 BOARD OF HEALTH MEETING

Call to Order:

The January 16, 2019 Reorganization & Regular Meeting of the Board of Health was called to order at 6:34 PM by Chairperson Colleen Labow. The Pledge of Allegiance to the Flag was recited.

Open Public Meetings Act Announcement:

Michele Doucette: "According to the Open Public Meetings Act, adequate notice of this meeting has been given to the Daily Record. Notice has been posted in the Municipal Building, 204 Flanders-Drakestown Road, Mount Olive Township, New Jersey and notices were sent to those requesting the same."

Roll Call:

Present: Colleen Labow, Dr. Abrams, Dr. Wallack, Anita Cooper, Mark Kana and Laura Hawkins

Absent: Dr. Miccio

Colleen Labow also recognized Board of Health Secretary, Michele Doucette; Health Officer, Trevor Weigle; Attorney, Roman B. Hirniak for Attorney Peter King, Derrick Webb, Deputy Director, and Intern, Emina Kalic.

Minutes:

Mark Kana said he abstained from the October minutes. Then stated that he was at the Health Improvement Coalition meeting but the correction was not made in the December minutes.

Colleen Labow asked for a motion to move the December minutes noting the correction.

The minutes of the December 19, 2018 meeting were approved on a motion by Dr. Wallack and second by Dr. Abrams; all members present were in favor.

Correspondence:

The following correspondence was acknowledged:

1. Memo from H.O. to Business Administrator; re: November 2018 Major Activities
2. Email from H.O. to BOH; re: Influenza Report (previously emailed; not included)

Written Reports:

Health Officer pointed out the December report so the year to date number should be the final numbers for the entire year.

A Board member asked if the Conditional Satisfactory issued were all for the same condition. The Health Officer said that there were seven Conditional Satisfactory in total. Derrick explained they were not the same conditions and that they were all different. He said there was one Unsatisfactory issued and that was for Cheers. We can close or allow them to stay open we are allowing them to keep their bar open until next inspection. Cheers is unique because instead of a grease trap they have a grease tank outside. It serves as a holding tank and from what we can determine it has never been serviced or cleaned out. The RHES inspector that did the inspection ran water for about a minute and a half resulting in the tank backing up. The owner of Cheers is working on rectifying. Cheers had the tank cleaned out and is now evaluating the line that goes from the kitchen to the tank. A court date will be coming up, however the inspector has not issued the summons yet and the penalties will reflect how much effort that was put forward.

The Public Health Activities reports for December 2018 were approved on a motion by Dr. Abrams and second by Dr. Wallack; all present were in favor.

New Business:

None

Ordinance on First Reading:

None

Ordinance on Second Reading:

None

Resolutions:

2019-01 Resolution Authorizing the Reappointment of Board Secretary

**TOWNSHIP OF MOUNT
OLIVE BOARD OF HEALTH
RESOLUTION NO. BOH 2019-01
RESOLUTION AUTHORIZING THE**

REAPPOINTMENT OF BOARD SECRETARY

WHEREAS, Michele Doucette has been serving as the Township of Mount Olive Board of Health Secretary; and

WHEREAS, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Mount Olive that:

- 1) **Reappointment** - The Township of Mount Olive Board of Health does hereby reappoint Michele Doucette as the Board of Health Secretary for a one (1) year term commencing January 16, 2019;
- 2) **Severability** - If any section, clause, or portion of this resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect;
- 3) **Effective Date** - This Resolution shall become effective immediately upon passage; and
- 4) **Notice** - A Notice of this action shall be printed once in *The Daily Record* as required by law.

Resolution 2019-02 Authorizing the Reappointment of Registrar of Vital Statistics

TOWNSHIP OF MOUNT OLIVE BOARD OF HEALTH RESOLUTION NO. BOH 2019-02 RESOLUTION AUTHORIZING THE REAPPOINTMENT OF REGISTRAR OF VITAL STATISTICS

WHEREAS, Michele Doucette has been serving as the Township of Mount Olive Registrar of Vital Statistics; and

WHEREAS, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Mount Olive that:

- 1) **Reappointment** - The Township of Mount Olive Board of Health does hereby reappoint Michele Doucette as the Registrar of Vital Statistics for a one (1) year term commencing January 16, 2019;
- 2) **Severability** - If any section, clause, or portion of this resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect;
- 3) **Effective Date** - This Resolution shall become effective immediately upon passage; and
- 4) **Notice** - A Notice of this action shall be printed once in *The Daily Record* as required by law.

Resolution 2019-03 Authorizing the Reappointment of a Health Officer

**TOWNSHIP OF MOUNT
OLIVE BOARD OF HEALTH
RESOLUTION NO. BOH 2019-03
A RESOLUTION OF THE TOWNSHIP OF MOUNT OLIVE BOARD OF HEALTH
AUTHORIZING THE REAPPOINTMENT OF A
HEALTH OFFICER**

WHEREAS, Trevor J. Weigle has been serving as the Township of Mount Olive's Health Officer; and

WHEREAS, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Mount Olive that:

Appointment - The Township of Mount Olive Board of Health does hereby reappoint Trevor J. Weigle as the Health Officer for a one year term commencing January 16, 2019; and

Severability - If any section, clause, or portion of this resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect; and

Effective Date - This Resolution shall become effective immediately upon passage.

Notice - A Notice of this action shall be printed once in *The Daily Record* as required by law.

Resolution 2019-04 Authorizing the Reappointment of a Health Officer

**TOWNSHIP OF MOUNT OLIVE BOARD OF HEALTH
RESOLUTION NO. BOH 2019-04
RESOLUTION AUTHORIZING THE REAPPOINTMENT
OF DEPUTY REGISTRAR**

WHEREAS, Jennifer Murphy has been serving as the Township of Mount Olive Board of Health's Deputy Registrar; and

WHEREAS, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Mount Olive that:

Appointment - The Township of Mount Olive Board of Health does hereby reappoint Jennifer Murphy as the Board of Health's Deputy Registrar for a one year term commencing January 16, 2019;

Severability - If any section, clause, or portion of this resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect;

Effective Date - This Resolution shall become effective immediately upon passage; and

Notice - A Notice of this action shall be printed once in The Daily Record as required by law.

Resolution 2019-05 Authorizing the Reappointment of Alternate Deputy Registrar

**TOWNSHIP OF MOUNT OLIVE BOARD OF HEALTH
RESOLUTION NO. BOH 2019-05
RESOLUTION AUTHORIZING THE REAPPOINTMENT
OF ALTERNATE DEPUTY REGISTRAR**

WHEREAS, Claudia Tomasello has been serving as the Township of Mount Olive Board of Health's Alternate Deputy Registrar; and

WHEREAS, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Mount Olive that:

Reappointment - The Township of Mount Olive Board of Health does hereby appoint Claudia Tomasello as the Board of Health's Alternate Deputy Registrar for a one (1) year term commencing January 16, 2019;

Severability - If any section, clause, or portion of this resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect;

Effective Date - This Resolution shall become effective immediately upon passage; and

Notice - A Notice of this action shall be printed once in *The Daily Record* as required by law.

Resolution 2019-06 Authorizing the Award of a Contract for Professional Services for Health Education

**TOWNSHIP OF MOUNT OLIVE BOARD OF HEALTH
RESOLUTION BOH 2019-06
RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
PROFESSIONAL SERVICES FOR HEALTH EDUCATION**

WHEREAS, the Township of Mount Olive Board of Health has a need to obtain services for health education; and

WHEREAS, Mount Olive Township Board of Health provides shared health services to the following municipalities: Borough of Netcong, Borough of Mount Arlington, Borough of Wharton, Town of Dover and Township of Mine Hill; and

WHEREAS, delivery of health education services is contained in the Shared Health Services Agreements with the communities Mount Olive Township Board of Health serves; and

WHEREAS, each local health agency is required and shall provide a comprehensive health education and health promotion program; and

WHEREAS, each local health agency shall implement and evaluate, culturally and “linguistically-based” health education; and

WHEREAS, health education and promotional activities are developed in accordance with the Community Health Improvement Plan; and

WHEREAS, each local health agency shall ensure that health education and promotion services provide the “core” public health functions and the delivery of the ten essential health services as per *N.J.A.C. 8:52-3.2(a)*, *et seq.* 1-10; and

WHEREAS, the Township of Mount Olive Board of Health has determined and certified in writing that the value of the service will not exceed \$35,000; and

WHEREAS, the term of this Agreement shall be for one year from January 1, 2019 to December 31, 2019; and

WHEREAS, Samantha Bunsu, MPH, C.H.E.S. has agreed to provide health education services for an annual fee not to exceed \$35,000, based upon a rate of \$40.00 per hour; and

WHEREAS, funds for this purpose have been budgeted and certified by the Chief Financial Officer of the Township of Mount Olive;

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Mount Olive, in the County of Morris and State of New Jersey, that the Board of Health hereby appoints Samantha Bunsu, MPH, C.H.E.S., of 184 South Maple Avenue, Basking Ridge, NJ 07920, as Health Education Consultant for the period January 1, 2019 to December 31, 2019, under the terms attached hereto, not to exceed \$35,000.

Resolution 2019-07 Authorizing The Award of a Contract for Professional Services for Child Health Screening Services

**TOWNSHIP OF MOUNT OLIVE BOARD OF HEALTH
RESOLUTION BOH 2019-07**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
PROFESSIONAL SERVICES FOR CHILD HEALTH SCREENING SERVICES**

WHEREAS, the Township of Mount Olive Board of Health has a need to obtain services of a Pediatrician for its Child Health Conference program; and

WHEREAS, Mount Olive Township Board of Health provides public health shared services to the following municipalities: Borough of Netcong, Borough of Mount Arlington, Borough of Wharton, Town of Dover, and the Township of Mine Hill; and

WHEREAS, delivery of child health screening services is contained in the Public Health Shared Services Agreements with the communities Mount Olive Township Board of Health serves; and

WHEREAS, each local health agency is required to provide for comprehensive preventative health care of infants and preschool children; and

WHEREAS, the Township of Mount Olive Board of Health has determined that the value of the service will not exceed \$6,000; and

WHEREAS, the term of this Agreement shall be for one year from January 1, 2019 to December 31, 2019; and

WHEREAS, Dr. Susheela Thomas has agreed to provide child health screening services for an annual fee not to exceed \$6,000, based upon a rate of \$160.00 per hour; and

WHEREAS, funds for this purpose have been budgeted and certified by the Chief Financial Officer of the Township of Mount Olive.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Mount Olive, New Jersey, that the Board of Health hereby appoints Susheela Thomas, M.D., of 14 Lakeside Trail, Kinnelon, NJ 07405, as Pediatrician for its Child Health Conference program for the period January 1, 2019 to December 31, 2019, for an annual fee not to exceed \$6,000; and

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Board of Health of the Township of Mount Olive, New Jersey, that the Board of Health hereby approves the execution of an agreement to meet the terms contained herein.

The Resolutions were approved on a motion by Dr. Abrams and second by Dr. Wallack; all present were in favor.

Unfinished Business:

None

Legal Business:

None

Public Portion:

None

Board Comments:

Today is the first day for new intern Emina Kalic. She is a public health student at William Paterson University and will be interning for 440 hours with the Health Department. She will be working on various projects but focusing on the Community Health Assessment. She will be doing some secondary data analysis collection and writing the reports.

Adjournment:

The meeting was adjourned at 6:48 PM on a motion by Dr. Abrams and second by Dr. Wallack; all members present were in favor.

Steve Abrams

Vice-Chairperson

I, Michele Doucette, Mount Olive Township Board of Health Secretary, do hereby certify that the foregoing Minutes are a true and correct copy of the Minutes approved at a legally convened meeting of the Mount Olive Township Board of Health duly held on March 20, 2019.

Michele Doucette
Board of Health Secretary