



MINUTES OF THE JANUARY 19, 2022 BOARD OF HEALTH REORG AND REGULAR MEETING



Call to Order:

The January 19, 2022 Reorganization and Regular Meeting of the Board of Health was called to order at 6:35 pm by Chairperson Colleen Labow. The meeting was held via video conferencing (Zoom).

Open Public Meetings Act Announcement:

The Board Secretary made the following announcement:

“In according to the Open Public Meetings Act and the Emergency Remote Meeting Protocol for Local Public Bodies, adequate and electronic notice of this remote meeting has been given to the Daily Record, posting notice on the Township website and on the outside front door & bulletin board of the Municipal Building, 204 Flanders-Drakestown Road, Mount Olive Township, New Jersey and notices were sent to those requesting the same.”

Roll Call:

Present: Colleen Labow, Dr. Abrams, Mark Kana, Dr. Miccio (6:51 pm) and board candidate Karen Feldman.

Absent: Laura Hawkins and Kathleen Olup.

The Chairperson recognized; Deputy Director/Assistant Health Officer, Derrick Webb; Board of Health Secretary, Michele Doucette; and Attorney, Peter King. Health Officer, Trevor Weigle was absent.

Review of the Minutes:

The minutes of the December 15, 2021 Board Meeting were approved on a motion by Dr. Abrams and second by Colleen Labow; all Members present were in favor.

Written Reports & Correspondence:

The Deputy Director/Assistant Health Officer reviewed the Public Health Activities Report for December 2021. He noted the 2021 YTD total for OPRA requests was 499. He also noted that December had the highest COVID cases in a month at 1,335 and the YTD total was 3,448.

Board Member Abrams asked about the circumstances on the vicious dog case. The Deputy Director/Assistant Health Officer noted that he would email each member the specifics regarding the case.

Board Member Miccio asked why Dover decided not to continue with MOT public health services. The Deputy Director/Assistant Health Officer noted that they did not give any specific reason.

The Public Health Activities Report for December 2021 was approved on a motion by Dr. Abrams and second by Kana: all Members present were in favor.

New Business:

None

Ordinance on First Reading:

None

Ordinance on Second Reading:

Resolutions: 2022-01 thru 2022-09

RESOLUTION NO. BOH 2022-01

RESOLUTION AUTHORIZING THE REAPPOINTMENT OF
BOARD SECRETARY

WHEREAS, Michele Doucette has been serving as the Township of Mount Olive Board of Health Secretary; and

WHEREAS, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Mount Olive that:

1) **Reappointment** - The Township of Mount Olive Board of Health does hereby reappoint Michele Doucette as the Board of Health Secretary for a one (1) year term commencing January 19, 2022;

2) **Severability** - If any section, clause, or portion of this resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect;

3) **Effective Date** - This Resolution shall become effective immediately upon passage; and

4) **Notice** - A Notice of this action shall be printed once in *The Daily Record* as required by law.

RESOLUTION NO. BOH 2022-02

RESOLUTION AUTHORIZING THE REAPPOINTMENT OF
REGISTRAR OF VITAL STATISTICS

WHEREAS, Michele Doucette has been serving as the Township of Mount Olive Registrar of Vital Statistics; and

WHEREAS, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Mount Olive that:

1) **Reappointment** - The Township of Mount Olive Board of Health does hereby reappoint Michele Doucette as the Registrar of Vital Statistics for a one (1) year term commencing January 19, 2022;

2) **Severability** - If any section, clause, or portion of this resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect;

3) **Effective Date** - This Resolution shall become effective immediately upon passage; and

4) **Notice** - A Notice of this action shall be printed once in *The Daily Record* as required by law.

RESOLUTION NO. BOH 2022-03

RESOLUTION AUTHORIZING THE REAPPOINTMENT OF A HEALTH OFFICER

WHEREAS, Trevor J. Weigle has been serving as the Township of Mount Olive's Health Officer; and

WHEREAS, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Mount Olive that:

1) **Appointment** - The Township of Mount Olive Board of Health does hereby reappoint Trevor J. Weigle as the Health Officer for a one-year term commencing January 19, 2022; and

2) **Severability** - If any section, clause, or portion of this resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect; and

3) **Effective Date** - This Resolution shall become effective immediately upon passage.

4) **Notice** - A Notice of this action shall be printed once in *The Daily Record* as required by law.

RESOLUTION NO. BOH 2022-04

RESOLUTION AUTHORIZING THE REAPPOINTMENT OF DEPUTY REGISTRAR

WHEREAS, Jennifer Murphy has been serving as the Township of Mount Olive Board of Health's Deputy Registrar; and

WHEREAS, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Mount Olive that:

1) **Appointment** - The Township of Mount Olive Board of Health does hereby reappoint Jennifer Murphy as the Board of Health's Deputy Registrar for a one (1) year term commencing January 19, 2022;

2) **Severability** - If any section, clause, or portion of this resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect;

3) **Effective Date** - This Resolution shall become effective immediately upon passage; and

4) **Notice** - A Notice of this action shall be printed once in *The Daily Record* as required by law.

RESOLUTION NO. BOH 2022-05

RESOLUTION AUTHORIZING THE REAPPOINTMENT OF ALTERNATE DEPUTY REGISTRAR

WHEREAS, Claudia Tomasello has been serving as the Township of Mount Olive Board of Health's Alternate Deputy Registrar; and

WHEREAS, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Mount Olive that:

1) **Reappointment** - The Township of Mount Olive Board of Health does hereby appoint Claudia Tomasello as the Board of Health's Alternate Deputy Registrar for a one (1) year term commencing January 19, 2022;

2) **Severability** - If any section, clause, or portion of this resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect;

3) **Effective Date** - This Resolution shall become effective immediately upon passage; and

4) **Notice** - A Notice of this action shall be printed once in *The Daily Record* as required by law.

RESOLUTION NO. BOH 2022-06

A RESOLUTION AUTHORIZING THE REAPPOINTMENT OF AN ASSISTANT HEALTH OFFICER

WHEREAS, Derrick Webb has been serving as the Township of Mount Olive's Assistant Health Officer; and

WHEREAS, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Mount Olive that:

1) **Appointment** - The Township of Mount Olive Board of Health does hereby reappoint Derrick Webb as the Assistant Health Officer for a one-year term commencing January 19, 2022; and

2) **Severability** - If any section, clause, or portion of this resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect; and

3) **Effective Date** - This Resolution shall become effective immediately upon passage.

4) *Notice* - A Notice of this action shall be printed once in *The Daily Record* as required by law.

RESOLUTION NO. 2022-07

A RESOLUTION DESIGNATING MEETING DATES AND THE OFFICIAL NEWSPAPER

WHEREAS, Chapter 231 of the Public Laws of the State of New Jersey for 1975, known as and designated as the “Open Public Meetings Act”, requires notification of meetings of public bodies, as therein defined, in the manner therein set forth.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Mount Olive, as follows:

During the year 2022, the regular meetings of the Board of Health shall be held at 6:30 P.M., at the Mount Olive Township Municipal Building, 204 Flanders-Drakestown Road, on the third Wednesday of each month, and special meetings will be called as needed. The exact dates of the regular meetings are as follows:

February 16, 2022

March 16, 2022

April 20, 2022

May 18, 2022

June 15, 2022

July 20, 2022

August 17, 2022

September 21, 2022

October 19, 2022

November 16, 2022

December 21, 2022

January 18, 2023 Reorganization & Regular Meeting

A certified copy of this Resolution shall be forwarded to *The Daily Record* and posted on the Board of Health bulletin board.

Any additions or changes to the above schedule or changes in the time, date or place of any scheduled meeting will be posted on the official bulletin board and delivered to the official newspaper of the Board of Health in advance, as required by law.

The designated official newspaper for the year 2022 is *The Daily Record*.

The Secretary of the Board shall:

- Post the schedule of meetings on the front entrance hall bulletin board in the Municipal Building.
- Fax or email a copy of this Resolution to *The Daily Record*.
- Keep a copy on file in the office of the Board of Health.
- File a copy of this Resolution with the Clerk of Mount Olive Township.

RESOLUTION BOH 2022-08

RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT – BOARD ATTORNEY

WHEREAS, there exists a need for legal services; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40:11-1, et seq.*) requires that a resolution authorizing employment for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, the Business Administrator of the Township of Mount Olive has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, Peter J. King, LLC, of the law firm of King Moench Hirniak & Mehta, LLP, has completed and submitted a Business Entity Disclosure Certification which certifies that Peter J. King, LLC has not made any reportable contributions to a political or candidate committed in the Township of Mount Olive in the previous one year, and that the contract will prohibit Peter J. King, LLC from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Board of Health of the Township of Mount Olive, County of Morris, New Jersey, agrees as follows:

1. That a Contract is awarded to Peter J. King, LLC for the legal services hereinafter specified for the period commencing January 1, 2022 through December 31, 2022.

2. This Contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contracts Law because these services are professional and it is not possible to obtain competitive bids.

3. The Business Entity Disclosure Certification and the Determination of Value Certification shall be placed on file with this Resolution.

4. That a Notice of this action be published in accordance with law. Said Notice to provide that the Contract is awarded and this Resolution authorizing same are available for public inspection in the office of the Township Clerk and in the Board of Health Office.

5. This Contract is being awarded subject to the availability of funds.

RESOLUTION BOH 2022-09

RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF MOUNT OLIVE AUTHORIZING AN INTERLOCAL SHARED HEALTH SERVICES AGREEMENT BETWEEN THE BOARD OF HEALTH OF MOUNT OLIVE AND THE BOARD OF HEALTH OF THE TOWNSHIP OF MINE HILL PURSUANT TO THE UNIFORMED SHARED SERVICES AND CONSOLIDATION ACT, N.J.S.A. 40A:65-1, ET SEQ., AND N.J.S.A. 26:3A2-1, ET SEQ.

WHEREAS, the Board of Health of the Township of Mine Hill has requested that the Health Department of the Township of Mount Olive furnish to the Board of Health for the Township of Mine Hill, shared health services as set forth in *N.J.S.A. 26:3A2-1, et seq.* and *N.J.S.A.40A:65-1, et seq.*; and

WHEREAS, based on the discussions and agreement between the Township of Mount Olive Township Administrator and the Health Officer and the Township of Mine Hill, the Board hereby authorizes an interlocal health services agreement between the Board of Health of the Township of Mount Olive and the Board of Health of the Township of Mine Hill for the purpose of establishing the aforementioned interlocal agreement for shared health services; and

WHEREAS, said Agreement is for shared services to be provided for the calendar years 2022, 2023, and 2024, respectively.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health for the Township of Mount Olive, that a Uniform Shared Services Agreement between the Board of Health hereby of the Township of Mount Olive and the Board of Health of the Township of Mine Hill is authorized and fully endorsed (by its members) for the Health of the Township to proceed with this Agreement.

BE IT FURTHER RESOLVED, that a copy of this Resolution and the Uniform Shared Services Agreement be forwarded to the Mount Olive Township Council for approval based on the Boards’ recommendation that the Agreement be executed.

BE IT FURTHER RESOLVED, that a notice of this action shall be printed once in the legal newspaper of the Board of Health as required by law.

Resolutions 2022-01 thru 2022-09 were approved on a motion by Dr. Abrams and second by Dr. Miccio; all Members present were in favor.

Unfinished Business:

None

Legal Business:

None

Public Portion:

Alicia Sharma asked what the source was for the data related to the number of COVID cases. Deputy Director/Assistant Health Officer noted that the data comes from CDRSS, Communicable Disease Reporting and Surveillance System.

Board Comments:

Board Member Abrams wished everyone a good year and stay safe.

Board Member Miccio noted that the Department of Health was working hard. He noted December and January were both bad months with COVID cases but was optimistic for the next few months.

Board Member Labow thanked the Health Department for all their hard work.

Board member Kana suggested the vaccination clinics be advertised in the local newspapers. The Deputy Director/Assistant Health Officer noted that Facebook posts have been reaching a lot of the public and the next clinic was fully booked.

The Deputy Director/Assistant Health Officer noted that the Health Department had been running vaccination clinics within all Towns. He noted a calendar with the clinic dates and locations can be found on the VPOC's website at vponj.com.

Karen Feldman thanked everyone and said she was looking forward to serving on the board.

In response to Board Member Labow's request at the December meeting, the Board Secretary noted that proclamations are done to make an announcement or to declare something while resolutions are used to acknowledge such things as retirements. She noted a resolution for retirement would be done for Robert Stahlhut and for Dr. Wallack. She asked the Board Members to email her any professional or personal comments that could be included in the resolutions.

Adjournment:

The meeting was adjourned at 7:18 pm on a motion by Dr. Abrams and second by Kana; all Members present were in favor.

Colleen Labow
Chairperson

I, Michele Doucette, Mount Olive Township Board of Health Secretary, do hereby certify that the foregoing Minutes are a true and correct copy of the Minutes approved at a legally convened meeting of the Mount Olive Township Board of Health duly held on February 16, 2022.

Michele Doucette
Board of Health Secretary